



Firm Foundations Tutoring, LLC
(910) 612-7711
Jobs@FirmFoundationsTutoring.com
www.FirmFoundationsTutoring.com

A Note From the Founder of Firm Foundations Tutoring:

Dear Educator and Potential Future Team Member,

I am so very glad that you are interested in becoming a part of the Firm Foundations Tutoring team! Every day I have the great privilege and joy of doing what I love—teaching—while serving and supporting students and families that I have grown to love and it would be an honor to have you join me in this adventure! I am seeking to develop a team of independent contractor tutors who love teaching, are highly qualified and knowledgeable in their field, who walk with integrity, strive for excellence, care deeply for students and their families, and who truly desire to come alongside students and families to provide support, encouragement, and—as I have often found to be the case—relief. My heart is in this and if you think yours could be, too, we would love to hear from you!

Sincerely,

Tatum Smith
Founder, Firm Foundations Tutoring



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INDEPENDENT CONTRACTOR APPLICATION

NAME: _____ **DATE:** _____
 (Last) (Middle) (First)

ADDRESS: _____

PHONE NUMBER: _____ (cell) _____ (other)

EMAIL ADDRESS: _____

How did you learn about this position? _____

When are you available to begin work? _____

EDUCATION:

	Name:	Did you graduate?	Degree/Major/Other Emphasis:
High School:			
College:			
Other:			

WORK HISTORY (include the last 10 years; attach additional information, if necessary):

	Name of Employer:	Dates of Employment:	Position/Nature of Job Duties:
Current:			
Other:			
Other:			

Has your employment or your independent contractor relationship ever been involuntarily terminated? If “yes,” explain why. _____

Have you ever been asked to resign from employment or has a company or individual ever stopped using your services as an independent contractor? If “yes,” explain why. _____

Please explain any gaps in your employment or independent contractor work history. _____

Identify any restrictions on your availability to be scheduled for work: _____

Identify all content areas and grade levels for which you are qualified and capable to provide excellent tutoring services. _____

What experience do you have with the Common Core Curriculum? _____

Identify any special skills, training, credentials, experience, or memberships that are related to your suitability for the position. This includes any experience working or volunteering in the field of education or any experience working with children or students ages 5 to 24 that is not included in your employment history listed above. _____

REFERENCES (include at least one personal reference and one professional reference):

Name: _____ Contact Information: _____
Position/Nature of Your Relationship: _____

Name: _____ Contact Information: _____
Position/Nature of Your Relationship: _____

Name: _____ Contact Information: _____
Position/Nature of Your Relationship: _____

CERTIFICATION:

I certify that the information on this application is correct to the best of my knowledge. I understand that any misrepresentation or material omission of information on this application or during my interview process may result in my disqualification from consideration for an independent contractor relationship with Firm Foundations Tutoring or, if already having entered into an independent contractor relationship with Firm Foundations, the termination of said relationship.

I expressly consent to the Company verifying the accuracy of the information in this application and contacting my references. I authorize all persons, schools, and companies I have identified in this application to supply any requested information concerning me.

I understand that the opportunity to work as an independent contractor with Firm Foundations may depend on my satisfactory participation in drug screening, a satisfactory criminal background check, a satisfactory driving record, and a satisfactory credit report. If any of these inquiries is necessary for my position, I understand that the Company will provide me with a separate consent form.

Applicant Signature: _____ **Date:** _____